



## Instructions for the identification (microchip application) and entry in the registry of dogs, cats and ferrets

**What is identification:** Dogs, cats and ferrets are identified by inserting a single microchip under the skin in the middle of the neck, by the left side (behind the left ear); It should be borne in mind that entry in the registry is compulsory for dogs, whereas, currently, the microchip is compulsory for cats e ferrets only for the purpose of issuing the European Passport.

**What is registration:** Registration consists in entering the personal details of both owner and dog in the database of the pet registry.

**What are they for:**

- They are there to identify and enter the animal in the regional pet registry, i.e. the computerised system in which all dogs, cats and ferrets resident in the Emilia-Romagna Region are registered.
- Trace the legitimate owner in the event of loss.

**Who identifies the animal:** Only a veterinarian may perform the microchip application procedure:

- An Accredited **Freelance Veterinarian** (usually one's regular veterinarian), who has at his disposal the identification microchips and who will accordingly identify and directly register the animal (fee set by the Freelance Veterinarian).
- A Veterinarian from the Bologna Local Health Authority (AUSL)

**The following is necessary to request the application of the microchip and entry of the animal in the pet registry kept at the Bologna Local Health Authority:**

1. go to the Pet Registry Office of your municipality of residence, enter your pet in the registry and collect the identification microchip.
2. make the booking at any **CUP counter**, by calling the toll-free number **800884888**, or at a Pharmacy that provides CUP service (the day, time and venue of the service will be set). The booking must be in the name of the owner of the animal, who will have to attend personally at the booked facility in order to have the microchip applied and the animal duly registered. When making the booking, depending on the method adopted for it, the reservation documents will be delivered to you (directly if made at the CUP counter or at the Pharmacy, by email if made using the toll-free number);
3. make the payment, before going to the venue where the service will be performed. Payment can be made at CUP (Central Appointments) counters, pharmacies/over-the-counter pharmacies (which offer CUP service), or automatic payment machines (**20 euros + VAT**);

**The venues where the passports are issued do not host any CUP counters or automatic payment machines**

4. Once the booking has been made, the owner of the pet must attend at the time and place indicated in the booking with:
  - the animal (dog, cat or ferret), the pre-registration document in the pet registry issued by the municipality, and the microchip to be applied;
  - Dogs must be presented on a leash and with a muzzle, and cats and ferrets in suitable carriers;

**The cost of the microchip will be charged by the municipality of residence at the time of collection.**

**The following must be done in the event of a mere entry in the pet registry of previously microchipped dogs (transfers, changes of ownership):**

1. make the booking at any **CUP counter**, by calling the toll-free number **800884888**, or at a Pharmacy that provides CUP service (the day, time and venue of the service will be set). When making the booking, depending on the method adopted for it, the reservation documents will be delivered to you (directly if made at the CUP counter or at the Pharmacy, by email if made using the toll-free number). The booking must be in the name of the owner of the animal, who will have to attend personally at the booked facility;
2. bring the documentation of the dog to be registered and an identity document of the owner, as well as the documentation pertaining to the any change of ownership/transfer;
3. make the payment, before going to the venue where the service will be performed. Payment can be made at CUP counters, pharmacies/over-the-counter pharmacies (which offer CUP service), or automatic payment machines (**9 euros + VAT**);

Useful Link to Official Sites of:

**Ministry of Health:** [http://www.salute.gov.it/portale/temi/p2\\_6.jsp?lingua=italiano&id=208&area=dogs&menu=anagrafe](http://www.salute.gov.it/portale/temi/p2_6.jsp?lingua=italiano&id=208&area=dogs&menu=anagrafe)  
**Emilia-Romagna Region** <http://www.anagrafedogsnarer.it/acer/Anagrafe.aspx#>